

## In Memory Gifts

All donations are gratefully accepted.  
Your donation will provide funding for mission and ministry within our region and globally.  
Donations of \$20 or more will be receipted.  
Thank you for your contribution.

“In Memory” financial gifts can be made to Atlantic Baptist Women by cheque or through your online banking institution via e-transfer. See below for instructions.

Once a gift has been made to Atlantic Baptist Women, you may wish to contact the family of the deceased to inform them of the gift. **If giving a personal card** to the family, you may copy the following in the card:

A gift has been given to Atlantic Baptist Women in memory of (name of deceased) \_\_\_\_\_ by (donor’s name and address) \_\_\_\_\_.

### Cheque:

Please send by regular mail. Email the ABW treasurer for the mailing address: [abwtreasurer@hotmail.com](mailto:abwtreasurer@hotmail.com). Please make cheque payable to: **Atlantic Baptist Women**

1. In the memo section of cheque put “In Memory” as well as the name of the person for whom the gift is made .
2. Include a note with the cheque, stating that it is an In Memory gift, and the name of the person for whom the gift is made. Also include your name and mailing address, with postal code, for receipt purposes.

### E-transfer:

(It may be helpful to print or refer to this page while processing your contribution)

1. Log in to your online banking account and select the e-transfer option (wording varies by institution).
2. You will need to add the ABW Treasurer as a recipient.
  - a. Recipient Name: ABW Treasurer
  - b. Recipient Email: [abwtreasurer@hotmail.com](mailto:abwtreasurer@hotmail.com)
3. In the message section, please state:
  - a. that you are making an “In Memory” donation
  - b. the name of the person for whom the gift is made.
4. Complete the e-transfer transaction through your online banking institution. Be sure to wait for your banking institution’s confirmation.
5. Then send an email to [abwtreasurer@hotmail.com](mailto:abwtreasurer@hotmail.com) with the subject line, "In Memory DONATION." Include in the email the name of the person for whom the gift is made, and your full name and mailing address with postal code for receipting purposes.

You will receive confirmation, from your banking institution, when your payment has been accepted.

*By giving an “In Memory” gift, you will not be registered to receive any mailings or email notices from Atlantic Baptist Women other than the financial receipt. Tax receipts will be issued (for amounts of \$20 and more) for the total amount you have given in the previous calendar year. The Canada Revenue Agency requires that donation receipts bear the name and address of the actual donor. Receipts will not be issued to groups.*